E-rate Tuition for Online Learning Undergraduate Programs

1. References.
   Policy Manual of the Board of Regents 7.3.1.6

2. General.
The following guidelines have been developed by the Offices of the Senior Vice President for Academic Affairs and Provost, The Vice President for Instruction, the Registrar, the Bursar, the Office of Financial Aid, the Office of Student Financial Aid, and the Budget Division.

3. Objective.
To assist academic departments and institutes in developing plans and rates for online learning undergraduate programs.

4. Policy.
Academic departments and institutes may offer online degree-completion programs at the undergraduate level designed for working adults in a cohort format. Once programs are approved, departments and institutes may charge a special tuition rate for online learning programs.

   a) For the purpose of this policy, online learning programs shall be defined as those programs in which 95% or more of class contact time is conducted online.
   b) Academic departments and institutes may request approval for special tuition rates (e-rate) for the online learning programs each year through a process administered by the Office of the Vice President for Instruction. The e-rate is composed of the base undergraduate per-credit tuition rate plus an online differential.
   c) Requested e-rates will require a justification. This will include a comparison with similar programs offered by other universities.
   d) If the e-rate is either less than UGA’s in-state tuition rate or greater than its out-of-state rate, Board of Regents approval is required.
   e) UGA will report annually to the Board of Regents Vice Chancellor for Fiscal Affairs on all tuition rates charged for online learning courses and programs.
   f) Rates will apply to all students regardless of residency status.

5. Point of Contact for following forms:
Request for Online Differential form.
Request for 1st Year Funding form.
Request for deletion/change to Online Differential.

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